



**FULTON COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, November 4, 2025**  
**8:30 a.m. at the Commissioners' Office**

Present: Commissioner Randy H. Bunch, Commissioner Steven L. Wible, Commissioner Hervey P. Hann and Chief Clerk Stacey M. Shives

Commissioner Bunch called the meeting to order followed by prayer. All recited the Pledge of Allegiance to the flag.

Commissioner Bunch announced that an Emergency Election Board Meeting was held on October 30, 2025 at 9:15 a.m. Separate minutes are on file.

**Motion** by Commissioner Wible to approve the October 28, 2025 Commissioners' Meeting Minutes. All in favor.

**Motion** by Commissioner Wible to approve the October 28, 2025 Salary Board Meeting Minutes. All in favor.

**Motion** by Commissioner Hann to approve Payables, dated November 5, 2025, in the amount of \$125,199.21. All in favor.

Fund 100	General Fund	82,656.72
	Manual Checks	\$0.00
	<b>TOTAL GENERAL FUND</b>	<b>\$82,656.72</b>
Fund 235	Law Library	192.30
Fund 238	911	12,998.07
Fund 400	Debt Service	28,833.66
Fund 801	Pass thru Funds	518.46
	<b>TOTAL ALL FUNDS</b>	<b>\$125,199.21</b>

**Motion** by Commissioner Wible to enter into Executive Session at 8:34 a.m. for Personnel Matters pertaining to the Prothonotary's Office. All in favor.

**Motion** by Commissioner Bunch to exit Executive Session at 9:03 a.m. All in favor.

CFO Mike Lamb, Wessel and Co., and Fiscal Administrator Sue Reed met with Commissioners for a second review of the 2026 budget. The next meeting will occur on November 18, 2025 with the Commissioners and Department Heads to get a verbal approval in order to advertise to the public.

A Retirement Board meeting was held at 9:30 a.m. with Denny Koons, Raymond James to update signatory documents. Separate minutes are on file.

**Motion** by Commissioner Hann to approve and execute a McConnell Park Lease from MainStreet McConnellsburg for the Fulton County Christmas Tree Lighting Event to be held on Saturday, December 6, 2025 from 4:00 p.m.-6:00 p.m. at the Fulton County Courthouse. All in favor.

**Motion** by Commissioner Bunch to approve and authorize HR Administrator Mary Huston to execute the PCHIP/Highmark health insurance renewal documents for 2026. All in favor.

Commissioners reviewed a spreadsheet provided by HR Administrator Mary Huston regarding health insurance rates. Currently for 2025, employees pay 10% of the monthly health insurance rate. Huston's spreadsheet reflected that keeping the employee's monthly amount the same for 2026 would reduce their rate to 8% because of the premium increase.

**Motion** by Commissioner Bunch that there will not be an increase to employees for health insurance rates for 2026, reducing the employee rate from 10% to 8%. All in favor.

Penn State Extension met with the Commissioners to present a request for their annual allocation. Included in the meeting were Jeff Hackenberg, Client Relationship Manager; Chanin Rotz-Mountz, Penn State Extension County Council/Pennsylvania Farm Bureau; Fred Marz, Master Gardener and Michael Glenn, Treasurer.

Commissioners met with Executive Development Director Julie Dovey for Human Services Updates. Dovey discussed an action plan in regards to the Federal Government shutdown and SNAP benefits. Dovey stated that she has been working with the Food Bank and that there will be resources available to county residents.

**Motion** by Commissioner Bunch to enter into Executive Session at 10:45 a.m. for Personnel Matters related to Human Services. All in favor.

**Motion** by Commissioner Wible to exit Executive Session at 11:00 a.m. All in favor.

Chief Clerk Stacey Shives updated Commissioners on the PIMCC (Prison Inmate Medical Cost Containment) Program Agreement through CCAP which provides review and repricing of medical related bills for inmates. Shives stated that to date the county has not needed to

utilize the program but if needed the program would cost a one-time fee of \$19. The last agreement was executed in 2022.

**Motion** by Commissioner Bunch to approve and execute an updated PIMCC Associate Member Fee Agreement. All in favor.

**Motion** by Commissioner Hann to approve and execute a letter to Community State Bank for the Treasurer's Office transitioning with the early retirement of Bonnie Mellott Keefer. All in favor.

**Motion** by Commissioner Wible to approve and execute the CCAP 2025 Sallade Safety Improvement Program Grant Application requesting \$26,552.00 to cover remaining expenses (\$25,439.42) related to parking lot repairs at the newly purchased building located on Lincoln Way West, McConnellsburg and to use the remaining funds (\$1,112.58) to use towards the purchase of a 4WD truck for the Sheriff's Department. All in favor.

**Motion** by Commissioner Bunch approving execution of a Resolution from F&M Trust Bank to update signers on all Treasurer's Office bank accounts. All in favor.

**Motion** by Commissioner Hann to adjourn at 12:01 p.m. All in favor.

**FULTON COUNTY COMMISSIONERS**



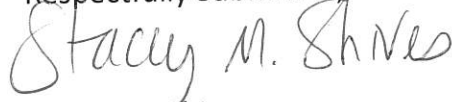
Randy H. Bunch, Chairman

Steven L. Wible, Vice-Chairman



Hervey P. Hann

Respectfully Submitted,



Stacey M. Shives  
Chief Clerk

